



QUOTATION CALL NOTICE

MSME DEVELOPMENT INSTITUTE

GOVERNMENT OF INDIA

MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES

VIKASH SADAN, COLLEGE SQUARE, CUTTACK-753003

Tel: (0671) 2548049/2548077, Fax: (0671) 2548006

E- Mail: dcdi-cuttack@dcmsme.gov.in

Website: www.msmedicuttack.gov.in



No. 01(12)/NVDP/BLS/2016-17/250-52

Dated: 29th November 2016

Sub: Inviting Quotation for erection of Stalls & Other provisions for "Expo Odisha -2016", a National level Vendor Development programme cum Industrial Exhibition to be held at ITI Field, Balasore from 14th to 18th December - 2016.

Sir,

This office is going to organize "Expo Odisha-2016", the National Level Vendor Development Programme cum Industrial Exhibition to be held at ITI Field, Balasore from 14th to 18th December-2016. In this Connection, Director, MSME-DI, Cuttack is pleased to invite sealed quotation for erection of stalls & other provisions for the Expo Odisha 2016 Programme as per Specifications details furnished below:

Sr. No	Items with specification	Quotation Unit Price in Rs.
1.	Stall: 10' x 10' x 13'(H) - Tarpaulin shed with attractive colour cloth sealing, back cover with Tin/ Ply, Provision for covering the front with cloth wall, 3 (three) tier rack in back side, Floor with synthetic mat, 4' x 10' fascia on front side top to fix the names of the units, 1 (One) display tables with white cloth cover all sides, 2(two) chairs, 2 (two) tube lights and 1 (one) fan and a three – pin plug point for power access.	In one Unit price
2.	Stall 20' x 10' x 13'(H) Tarpaulin shed with attractive colour cloth sealing, back cover with Tin/ Ply, Provision for covering the front with cloth wall, 3 (three) tier rack in back side, Floor with synthetic mat, 4' x 10' fascia on front side top to fix the names of the units, 2 (two) display tables with white cloth cover all sides, 3(three) chairs, 2 (two) tube lights and 2 (one) fan and a three – pin plug point for power access.	In one Unit price
3.	Stage 30' x 20' x 10'(H) with meeting place (60' x 50' x 17'(H) - Tarpaulin shed with white colour cloth sealing and synthetic mat on the stage. Back drop of dais, wall covering with new velvet cloth, Podium with collar mike (1) one, 10 (Ten) decorative stage chairs with brass handles and dais table for stage with cotton top and front velvet, 10 (Ten) number Dunlop chairs for VIPs front row of the meeting place, Depali stand with all accessories, 2 (Two) numbers flower vase, 10 (Ten) glass tumblers with lead, PA system with sound box, 2 (Two) cordless microphones, 500 (Five hundred) moulded plastic chairs of same colour, red colour synthetic mat for pavement with provision for 30 (Thirty) colour tube lights, metal halogen lights 4 (Four) number, sealing fan 20(Twenty) numbers, fixing of flex banner 8'x25' , Three Pin Plug Points (3) Three nos.	In one Unit price
4.	Seminar Hall : 50' x 20' x 13'(H): With all sides cloth Cover and round tables 12 Nos. with White Cloth Cover with 50 Moulded Chairs. 5 (Five) number Dunlop chairs for VIPs for of the meeting place with dais table with cotton top, PA System with sound box, 2 cordless microphone	In one Unit price
5.	Entrance Gate 14' x 25' Box fitting, welcome gates with flex banner and metal lightening arrangements.	In one Unit price
6.	Provision for Generator 120 KVA, without Fuel.	In one Unit price (for five days)
7.	Portable Toilet –With wash Basin, Urinals for Gents and Ladies	In one Unit price (for five days)
8.	LCD & Laptop with screen for Seminar for 3 days	In one Unit price (for four days)

TERMS & CONDITIONS:

1. The sealed quotations completed in all respect shall be received at " MSME-DI, VIKAS SADAN, COLLEGE SQUARE, CUTTACK-753003 by 11.00 a.m. on 9th December 2016 and will be opened at 12.00 p.m. on 9th December-2016 in presence of the bidders or their authorized representatives at MSME-DI, Cuttack. Quotation received after the specified date would be rejected.
2. The Bidders must quote the rate per Stall for five days.
3. The bidder has to deposit of EMD of Rs.10,000/- (Rupees Ten Thousand) only towards security money along with tender paper duly filled in through Demand draft in favour of Director, MSME-DI, Cuttack ". This will be refunded within 15 days in case of unsuccessful bidder. Quotation without EMD would be rejected.
4. The bidder should have the experience of erecting stall for any National/ State level Industrial Exhibition and required to submit the documentary evidence towards his experience of such work taken up in the past.
5. The bidder has to arrange to get power supply from the power authorities.
6. The bidder shall furnish certificates from the fire officer and Electrical inspector , for safety, after completion of work and before handing over the stalls.
7. The successful bidder has to receive power supply from Main Bus system but he has to arrange distribution system of their own for the total requirement of the stall. He has to produce documentary evidence from the Electrical Inspector before handing over the stalls.
8. The Bidder shall be responsible for smooth functioning of the Exhibition from 14th to 18th December 2016 relating to electricity, stall and Public Address System & sound system. There shall be an office of the Tent house in the exhibition ground and adequate responsible persons to be present to attend any interruption during the exhibition.
9. The bidder is required to level the filed etc. after dismantling the stall and make the field to bring the ground to original shape.
10. The Price Quoted must be inclusive of all Taxes & Transportation.
11. The Director, MSME-DI, Cuttack is the competent authority to reject any or all tender without assigning any reason thereof.
12. The bidder should have PAN Card and TIN Number, service tax no. and copy of the same to be submitted along with the quotation
13. All the stalls shall be completed in all respect as per specification for handing over on 13th December 2016 by 10.00 A.M.
14. Any deficiency in submitting the tender as per the terms and conditions are liable for rejection.


(Ritwik Biswas)
Asst. Director/DDO
For Director

To

1. Notice Board of MSME-DI, Cuttack / Accounts Section, MSME-DI, Cuttack
2. AD G&C/DIWAKAR for uploading in the website of MSME-DI, Cuttack. & CPP Portal of NIC.