



GOVERNMENT OF INDIA  
MSME DEVELOPMENT INSTITUTE  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES  
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सूक्ष्म, लघु एवं मध्यम उद्यम  
MICRO, SMALL & MEDIUM ENTERPRISES

**QUOTATION CALL NOTICE**

No. ~~1881-85~~ TRC-01(01)/ 2016-17

Dated:-20.09.2016

Director, MSME Development Institute, Min of MSME., Govt of India, Vikas Sadan ,College Square, Cuttack-753003 ( Tel. no. 0671-2548049, 2548077, FAX-2548006) invites Sealed quotations from the bidders having capability of undertaking Annual Maintenance Contract ( AMC) of the Computers & its Peripherals as detailed below.

S.No.	Specification/ Configuration	Qty (in Nos.)	Amount to be Quoted (in Rs.)
1.	Laptop i5	4	One Unit Price
2.	Personal Computer – P4/Dual Core/Core 2 due/ i3/i7	15	One Unit Price
3.	Offline UPS (0.6/0.8/1.0 kva) (Excluding Battery)	9	One Unit Price
	UPS (1.00 kvaVAH-216 AVR, Line Intractive) (Excluding Battery)	17	One Unit Price
4.	Printer HP Laserjet 1020/1020 Plus/1007/P1106/1108	13	One Unit Price
	Printer HP Laserjet MFP 1005/M1319F/MFP/M1136 MFP	6	One Unit Price
	Samsung ML 3310/HP 1606 DN/M202dw	3	One Unit Price
	Printer TVS MSP Champion	1	One Unit Price
	Switch (8 Port/16 Port/ 24 Port)	3	One Unit Price

It is therefore requested to kindly quote your most competitive price with terms and conditions for compressive AMC for the above computer systems and its peripherals addressed to **The Director, MSMEDI, Vikash sadan, College Square, Cuttack-753003** in a sealed cover superscribing on the top of the envelop **“Quotation for AMC of Computer Systems and its Peripherals”** So as to reach this office on or before 6<sup>th</sup> Oct. 2016 by 11 A.M and it will be opened at 3.30 PM on the same day. **No Bids will be accepted after this date & time under any circumstances.** This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office. Quotations received after the prescribed date would be rejected.

This Institute reserves the right to reject/cancel any of the quotations without assigning any reason thereof.

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**Terms & Conditions:**

1. All Bidders must enclose VAT registration & Service tax registration certificate.
2. The AMC will be effective for a period of one year starting from 1<sup>st</sup> November 2016 to 31<sup>st</sup> October 2017.
3. The contract will be comprehensive in nature and include free replacement of spares except consumables.
4. Preventive maintenance of machines should be done at least once in a month.
5. EMD in the form of Demand Draft/Banker's Cheque only issued by any commercial bank in favour of Director, MSMEDI, Cuttack amounting to Rs. 5,200/- (Rupees Five thousand two hundred only) to be submitted along with the quotation. **Quotation submitted without EMD would be rejected.**
6. The successful bidder has to submit performance bank guarantee in favour of Director, MSMEDI, and Cuttack in the form of fixed deposit receipt drawn on any nationalized bank as per government norms.
7. The bidder should have experience of taking similar type of AMC of any Central Govt./ State Govt./ Central PSUs.
8. The bidder should have local office for providing timely and quality services.
9. Rate to be quoted per unit-wise and to be inclusive of all taxes.
10. As the items are interlinked to each other the comparison of the bid shall be on the basis of total annual price (inclusive of all taxes etc) quoted by the bidder. No comparison of individual items will be made. The individual item charge is only for reference purpose of this office.

- Sel -

(Ritwik Biswas)  
Asst. Director /DDO  
For Director

To

- ✓ 1. Shri Diwakar, Asst. Director (G&C), MSMEDI, Cuttack for uploading in the tender link of the website of MSMEDI, Cuttack & CPPP portal of nic
2. Notice Board of MSMEDI, Cuttack



(Ritwik Biswas)  
Asst. Director /DDO  
For Director